

## **INFORMATION ABOUT THE PROCESING OF PERSONAL DATA**

### ***Who processes your data?***

*BODEGAS FILLABOA, S.A. with registered address in La Fillaboa, 0, 36459 Salvaterra do Miño (Pontevedra)*

*The commercial, administrative and promotional management carried out by MASAVEU BODEGAS, S.L. refers to the products from the following wineries in the Masaveu Corporation Group:*

*BODEGAS MURUA, S.A.*

*BODEGAS FILLABOA, S.A.*

*BODEGAS LEDA VIÑAS VIEJAS, S.L.*

*BODEGAS PAGOS DE ARAIZ, S.A.*

*POMARADAS Y LLAGARES DE SARRIEGO, S.L.*

### ***What are your rights and where can you apply for them?***

*You can request to exercise your rights by sending written notification to: Dpto. de atención de derechos de los interesados, c/ Cimadevilla 8, 33003 Oviedo (Asturias) or by sending an email to the following address [atencion.derechos@grma.masaveu.com](mailto:atencion.derechos@grma.masaveu.com).*

*For images taken by video surveillance systems, you can request to exercise your rights at SERCOINFO SEGURIDAD, S.L. in C/Hacienda de Pavones, 248 – 28030 Madrid and BODEGAS FILLABOA, S.A. using the contact details outlined above.*

<b><i>RIGHT</i></b>	<b><i>CONTENT</i></b>
<b><i>To access</i></b>	<i>To check your data and be informed about its use.</i>
<b><i>To correct</i></b>	<i>To correct data which is incomplete or incorrect.</i>
<b><i>To delete</i></b>	<i>To request to delete data that is no longer necessary, where required by law, when consent is withdrawn or use is objected to, amongst other reasons.</i>
<b><i>To object</i></b>	<i>To object to the processing of data based on personal conditions, in which case once the reasons have been examined the data will no longer be processed.</i>
<b><i>To restrict the processing</i></b>	<i>To restrict the processing of the data while assessing the legal validity of the request, opposition to erasure or you wish them to be conserved, even though the</i>

*winery does not need to process them in order to exercise or defend claims.*

**To withdraw consent**

*From that moment onwards your data will not be processed, which shall not affect the processing of data up to that time.*

*More information on the processing of your customer data.*

**For what purpose?**

*To manage and deliver orders placed, to proceed to invoice and bill such orders, and to keep you informed about the order status, offers, promotions and news on our wine products and the world of wine.*

**Why can they do so?**

*In order to guarantee compliance with the existing contractual relationship. On the basis of a legitimate interest of the company to inform about promotions and offers on our products in which you have previously shown interest when you became our customer, however you will have the opportunity to object each time that you receive a mailing.*

**Third-party data**

*If your details are given to third parties to indicate your delivery address, your consent shall be required.*

**Who else has access to you data?**

*The commercial, administrative and promotional management carried out by MASAVEU BODEGAS, S.L. Details are given to the transport company to deliver the order, financial entities or payment platforms that collaborate with MASAVEU BODEGAS, S.L. and the Inland Revenue or Local Tax office in the event that the transaction gives way to compliance with legal tax obligations.*

**How long will your data be kept for?**

*Relevant tax and accounting data will be conserved for the established legal periods of five and six years respectively. Your contact data and client history will be conserved to send you information on our products and learn what offers you may be interested in, except if you object to the processing of your data, in which case your details will be transferred to an exclusion list to prevent you from receiving future mailings.*

*More information on the processing of your data for the management of booking oenotourism visits*

**For what purpose?**

*To manage booking your visit on the agreed date and proceed to collect payment, as well as sending you information about the booking and the best way to get to*

*the winery. To keep you informed about special offers and promotions on our wines.*

**Why can they do so?**

*To guarantee compliance with the existing contractual relationship. With your consent in the event of sending information on our wines.*

**Who else has access to your data?**

*The commercial, administrative and promotional management carried out by MASAVEU BODEGAS, S.L.*

**How long will your data be kept for?**

*Your contact data will be kept in order to send information on our products, as long as consent is given and has not been withdrawn, in which case your details will be added to an exclusion list to prevent future mailings.*

*More information on the processing of images taken during oenotourism visits.*

**For what purpose?**

*To involve our clients and visitors in our history by making them part of it through graphic documents which shall be compiled over the years.*

**Why can they do so?**

*Because having indicated the destined use of the photographs and the social networking sites where they may be diffused at the time they are taken, and not having objected to the photo being taken, implies a declaration of consent from you, however you can object at any time if you change your mind.*

**Who else has access to your data?**

*The commercial, administrative and promotional management carried out by MASAVEU BODEGAS, S.L. The photos may be published in the news section of the winery's website, as well as the social networking sites in which they operate: Facebook, Instagram, Twitter or Flickr.*

**How long is your data kept for?**

*The images go on to form part of the photographic archive of the winery that is part of our history, and shall not be erase unless you request us to do so. They shall be erased from social networking sites as they become old news or in the event that their deletion is requested.*

*More information on the processing of your data collected in satisfaction surveys*

**What data will be processed?**

*The data collected in the satisfaction form enables us to have more information on the type of consumer that visits our wineries to use for statistical analysis in order to help us to improve the quality of our services, however we do not draw*

*up a profile associated with your contact details: name and surname, postal and email address and telephone number.*

**For what purpose?**

*The contact details that you provide to us are used to send a regular newsletter about the world of wine and information on our products and activities. These offers are not based on a consumer profile but on the fact that you are a customer.*

**Why can they do so?**

*Because on filling in and handing in the survey you are giving your consent for the processing of your data for the indicated purpose, and at the time of filling in the form you had the opportunity to object to the use of your data for publicity purposes.*

**Who else has access to your data?**

*The commercial, administrative and promotional management carried out by MASAVEU BODEGAS, S.L.*

**How long will your data be kept for?**

*As long as you do not withdraw your consent. In each mailing we will inform you about the possibility to unsubscribe and how to do so, in which case your data will go on to form part of an exclusion list in order to prevent you from receiving future mailings.*

*More information on the processing of your data as a member of the wine club.*

**For what purpose?**

*To share our passion for wine with you and invite you to form part of an exclusive group in order to send you special offers and promotions only available to our best clients, the contact details you have provided to us will be used for this purpose.*

**Why can they do so?**

*Because when you registered in our club through our website you gave us your consent to do so.*

**Who else has access to your data?**

*The commercial, administrative and promotional management carried out by MASAVEU BODEGAS, S.L.*

**How long is your data kept for?**

*As long as you do not unsubscribe from the wine club. In the event that you request to unsubscribe, your data will go on to form part of an exclusion list to prevent you from receiving future publicity on our products, unless you tell us differently.*

*More information the processing of contact data and identification data of companies, business people and professionals.*

**For what purpose?**

*They are processed in order to keep in contact with companies, business people and professionals with whom BODEGAS FILLABOA collaborates with or supplies their products to, in order to identify the legal representatives of such companies in the event that a legal relationship has been established between them.*

**Why can they do so?**

*Because the relationship established with their distributors, suppliers and customers of their products determines the existence of a legitimate interest to maintain fluid contact with the company, businessperson or professional through their employees and to enable them to verify the representation capacity of their representatives in legal transactions.*

**Who else has access to your data?**

*The commercial, administrative and promotional management carried out by MASAVEU BODEGAS, S.L. It is not shared with third parties, unless required by law.*

**How long is your data kept for?**

*The data shall be conserved for the duration of the relationship with the Company, businessperson or professional and as for legal documents during the time that they are effective or if any liability has been derived from them and they are necessary to exercise rights or defend the company against claims.*

*More information on data processing for public relations purposes.*

**What data is processed?**

*Data related to name and surnames, postal and email address, and telephone numbers that appear on cards received at fairs, congresses, convention, wine tastings or arising from encounters with the media, contact through professional social networking sites such as Linkedin or obtained through advertising agencies or by attending one of our events.*

**For what purpose?**

*For sending information on vintages, events or participation in campaigns related to the world of wine.*

**Why can they do so?**

*Based on the company's legitimate interest due to your relationship with wine or the media and the interest shown in our products to keep you informed about our activities or involve you in our campaigns, you can object at any time.*

**Who else has access to your data?**

*The commercial, administrative and promotional management carried out by MASAVEU BODEGAS, S.L.*

**How long is your data kept for?**

*As long as you do not object to processing. We shall inform you about the possibility of unsubscribing from our distribution lists and how to do so in each mailing.*

*More information on the processing of your contact data for sending a message to our mailbox.*

**For what purpose?**

*Only your contact details are necessary in order to answer your request.*

**Why can we do so?**

*Because your request determines a legitimate interest in the Company answering you, in order to do they need to process your contact details.*

**Who else has access to your data?**

*Your details shall not be shared with third parties under any circumstances; however, in certain cases, BODEGAS FILLABOA, S.A. will possibly send your details to the winery in their group that can provide you with the most specific information to meet your necessities.*

*Having said this, the Group website has all of the information on the different wineries and you can directly contact the exact company that you wish by filling out their contact form on the website.*

**How long will your data be kept for?**

*Your data will be deleted once your inquiry has been met unless another type of relationship or interest arises for which purpose they must be kept.*

*More information on the processing of images taken by video surveillance systems.*

**For what purpose?**

*The processing of images from video surveillance systems is carried out for security purposes.*

**Why can they do so?**

*The processing of images for video surveillance purposes is based on the legitimate interest of BODEGAS FILLABOA, S.A. to protect their infrastructure and facilities, and to guarantee the safety of their employees and all others who enter their facilities.*

**Who else has access to you data?**

*The video surveillance and security service is provided by the private security company SERCOINFO SEGURIDAD, S.L. which has access to your data on the account of BODEGAS FILLABOA, S.A..*

*The images may be provided upon previous request to Law Enforcement Authorities or judges and courts in the course of investigations or proceedings or when required to exercise or protect Company rights or those of third parties.*

***For how long will your data be kept?***

*Your data will be deleted for a maximum period of one month after its recording, with the exception of those images that must be kept during the course of an investigation if they are deemed necessary until the outcome or the accountability of such recorded activities has been identified.*